

S. N. BOSE NATIONAL CENTRE FOR BASIC SCIENCES

Block JD, Sector III, Salt Lake, Kolkata 700 098

Website: www.bose.res.in

ADVERTISEMENT

SNB/60.4/15-16/014

21st July 2015

The S. N. Bose National Centre for Basic Sciences, an autonomous organization under the Department of Science and Technology, Government of India, invites application from Indian nationals for **Data Entry Operator (1 No.)** on contract, initially for a period of Six Months, subject to renewal on satisfactory performance.

Minimum Qualification: 1) Higher Secondary with Certificate in Computer Application.
2) Typing speed of 40 w.p.m.
3) Ability to pick up dictation.

Experience: Minimum 1 (one) year experience in Database Handling and Data Entry Operating.

Nature of Job: Database Handling & Data Entry.

Age: Not more than 30 years on the date of advertisement.

Salary: As per Minimum Wage Rates of Government of West Bengal (Semi-Skilled).

Interested persons may apply to the **Registrar, S. N. Bose National Centre for Basic Sciences, Block JD, Sector III, Salt Lake, Kolkata 700098** with comprehensive resume complete in all respects mentioning the salary presently drawn alongwith photocopy of the following documents a) proof of age, b) educational, professional qualifications & experience, c) present salary certificate, so as to reach within **15 days** from the date of publication of the advertisement. The envelope should be superscribed with the words "Post applied for Data Entry Operator".

Incomplete applications will be rejected.

Registrar

ABRIDGED VERSION OF THE ABOVE ADVERTISEMENT PUBLISHED IN THE FOLLOWING NEWSPAPERS ON.....

- 1. ANANDABAZAR PATRIKA (Kolkata Edition)**
- 2. THE TELEGRAPH (Kolkata Edition)**
- 3. TIMES OF INDIA (Kolkata Edition)**
- 4. SANMARG (Kolkata Edition)**